

**NEW MEXICO MUNICIPAL JUDGES ASSOCIATION  
AUTOMATION COMMITTEE**

**MUNICIPAL COURT AUTOMATION**

**CATEGORIES OF SUPPORT**

1. Computer equipment: new purchases, upgrades and/or repairs for desktops, laptops, servers, printers, networking equipment (switches, hubs, wiring/cabling), shipping and/or delivery, installation, uninterruptible power supplies, docking stations, printer cartridges, and other supplies (wrist rests, anti-glare screens, foot rests, anti-static mats); Personal Digital Assistant (PDA) purchase only (no ongoing use) of equipment/handheld devices for use as a personal organizer
2. Software: computer based court management systems and other computer software (word processing, spreadsheets, databases); licenses, installation, data conversion, upgrades
3. Maintenance: annual agreements, service calls
4. Training (on computer equipment and software applications): initial installation, upgrades, judge and/or staff replacements, refresher training, user meetings
5. Fax Equipment (to comply with Supreme Court Order 8-209): purchase, installation, supplies (toner cartridges)
6. Internet and e-mail: annual service contracts, initiation/start-up costs, monthly service
7. MVD Access: emulation and other software (e.g., Jolly Giant), software maintenance, DoIT telecommunications charges for accessing the MVD Driver Services database
8. Telecommunications: dedicated phone lines installation and base monthly service for Internet and e-mail access; telephone equipment purchase and installation
9. Data collection, data entry, and submission of DWI and other disposition reports: staff assigned on a temporary basis for data input, processing, and required reporting; this category is not intended for general clerk expenses on an ongoing basis, but may be used on a short-term basis with prior committee approval
10. Photocopy equipment: purchase, installation, networking, supplies (toner cartridges), maintenance, and use
11. Furniture (similar to amounts approved by AOC Fiscal Services): ergonomically designed computer desk (\$900); chair (\$350), non-fireproof filing cabinet (\$400); bookcase (\$300)
12. Security/Video Arraignment Systems: cameras, video monitors, microphones, monthly service, telecommunications links, installation, maintenance, cabling/wiring; fireproof file cabinets or safes; shredders
13. Automation Committee: per diem and mileage costs at the approved State rates for attending any NMMJA Automation Committee meeting not covered by other funds, such as Judicial Education Center